



Goshen Scout Reservation

Registering Your Scouts for Camp



The Role of the Unit Registration Contact

The Unit Registration Contact is your units point of contact for all things summer camp! This role is responsible for:

- Receiving, reading, and forwarding all communication from Goshen Scout Reservation (GSR) leadership to their unit
 - Keeping their unit informed about important dates / deadlines
- Ensuring all unit registration information is accurate and up to date in the registration system
- Help attending adult leaders and parents prepare for their roles / duties at summer camp



2026 SCHEDULE & CAMP COSTS

<u>2026 COSTS</u>	Early Bird Price (if paid by April 15)	Regular Price (if paid after April 15)
Cub Scout (Camp Ross)	Youth: \$540.00 Adult: \$280.00	Youth: \$570.00 Adult: \$320.00
Scouts BSA (Camps Olmsted, Marriott, & Bowman)	Youth: \$580.00 Adult: \$310.00	Youth: \$610.00 Adult: \$350.00
Lenhok'sin High Adventure	Youth: \$645.00 Adult: \$340.00	Youth: \$675.00 Adult: \$380.00

ALL INCLUSIVE FEE STRUCTURE

GSR camps have an **ALL-INCLUSIVE** fee structure!
This means:

- No additional or hidden fees once you've registered for camp
- All programs and supplies are included in the cost of camp
 - Including specialty programs (e.g., ATV) and program kits

INCENTIVE OPPORTUNITIES

EARLY BIRD REGISTRATION

Pay less to attend camp when you register before April 15th!

CROSS-OVER YOUTH INCENTIVE

Scouts who have recently crossed over from Cub Scouts to Scouts BSA and are attending camp with their new Scouts BSA troop (or provisionally) will receive the Early Bird Rate, regardless of when they register for camp.

FREE ADULT INCENTIVE

Receive a free adult when more youth from your unit attend camp!

- 1-10 Youth: 1 Free Adult
- 11-20 Youth: 2 Free Adults total
- 21-30 Youth: 3 Free Adults total

And so on...

ATTENDANCE REQUIREMENTS

All Scouting America membership and supervision requirements must be followed, as detailed in the Guide to Safe Scouting.

- At all times, a unit must have two adults over the age of 21 who are registered in Scouting America present.
 - *If your unit has a youth female camper attending, then one of the registered adult leaders must be female*
- In Cub Scouts, Packs must have two adults over the age of 21 who are registered in Scouting America present (as described above). All other attending parents are not required to be registered.
 - Camp Ross requires a 1:4 adult to youth ratio
- In Scouts BSA, all attending adults and youth must be current members of Scouting America at time of attendance.
 - *Registration as a merit badge counselor position does not meet this requirement. Please refer to the Guide to Safe Scouting for a list of approved adult registration fee required positions.*
- Have an adult who can't attend a full week of camp? Split the week with another adult!



REGISTRATION TIMELINE



ROLLING REGISTRATION: Unit Registration

- Units able to register to attend a GSR camp
 - One time, non-refundable, \$200.00 unit registration fee
 - Helps us to be best prepared for your arrival at GSR
 - Separate from camper costs

DECEMBER 10, 2025: Camper Registration Opens

- Units are able to add and pay for individual campers on their registration
 - One time, non-refundable, \$100.00 camper deposit due at time of registration for all youth campers
 - Deposit is placed towards the overall camper cost

FEBRUARY 15, 2026: Camper Registration Phase Ends

- \$100.00 youth camper deposit due at this time
- Units will continue to be able to register youth to attend camp, but full cost will be due at time of registration

MARCH 1, 2026: Campership Applications Due

- Accepted after deadline on a rolling basis as funds allow

REGISTRATION TIMELINE (cont.)

MARCH 31, 2026: Merit Badge Class Sign Ups Open

- For Scouts BSA Resident Camp attendees only

APRIL 15, 2026: Early Bird Period Ends

- Camper registrations paid in full will attend camp at a discounted rate
- Individual camper rates (for youth and adults) increases after April 15th

MAY 1, 2026: Bus Transportation Registration Opens

- GSR supports bus transportation from Northern Virginia and Maryland

JUNE 1, 2026: Final Registration Payments Due

- Final payments requested by June 1 to best plan and prepare for your attendance at camp.
- Accepted a minimum of two weeks before arrival at camp.





REGISTERING YOUR UNIT FOR SUMMER CAMP

Unit Registration for GSR occurs on a rolling basis. When registering for camp, please be prepared with the following information:

- GSR Camp you plan to attend
- The week your Unit plans to attend GSR
- Unit registration contact information
 - Name, email, & phone number
- Number of youth campers you anticipate attending
- Number of adult campers you anticipate attending

PREPARING FOR CAMPER REGISTRATION

Individual camper registration opens December 10, 2025.
When preparing to add campers to your registration, please have the following information prepared:

- Camper name (First and Last)
- Camper age
- Camper Scouting Rank
- Camper email (adult only)
- Camper emergency contact (Name & phone number)
- Camper Medical Concerns / Mobility Issues
- Camper Allergies & Dietary Restrictions





PREPARING FOR INDIVIDUAL & SMALL GROUP PROGRAMS

Registration for individual and small group programs opens December 10, 2025. When registering for camp, please be prepared with the following information:

- **GSR Program**
 - Phoenix Nest at Camp Ross
 - Provisional Camp at Camps
 - Provisional Trek
 - Goshen Order of the Arrow Trail (GOAT) Crew
- Week attending
- Unit registration contact information
 - Name, email, & phone number
- Number of youth campers you anticipate attending
- Number of adult campers you anticipate attending
- Camper information (from previous slide)

ADDING CAMPERS TO YOUR UNIT'S CAMP REGISTRATION

December 10, 2025 marks the date that units may begin adding campers to their registrations and that provisional campers may register to attend camp at GSR. What should you do to prepare?

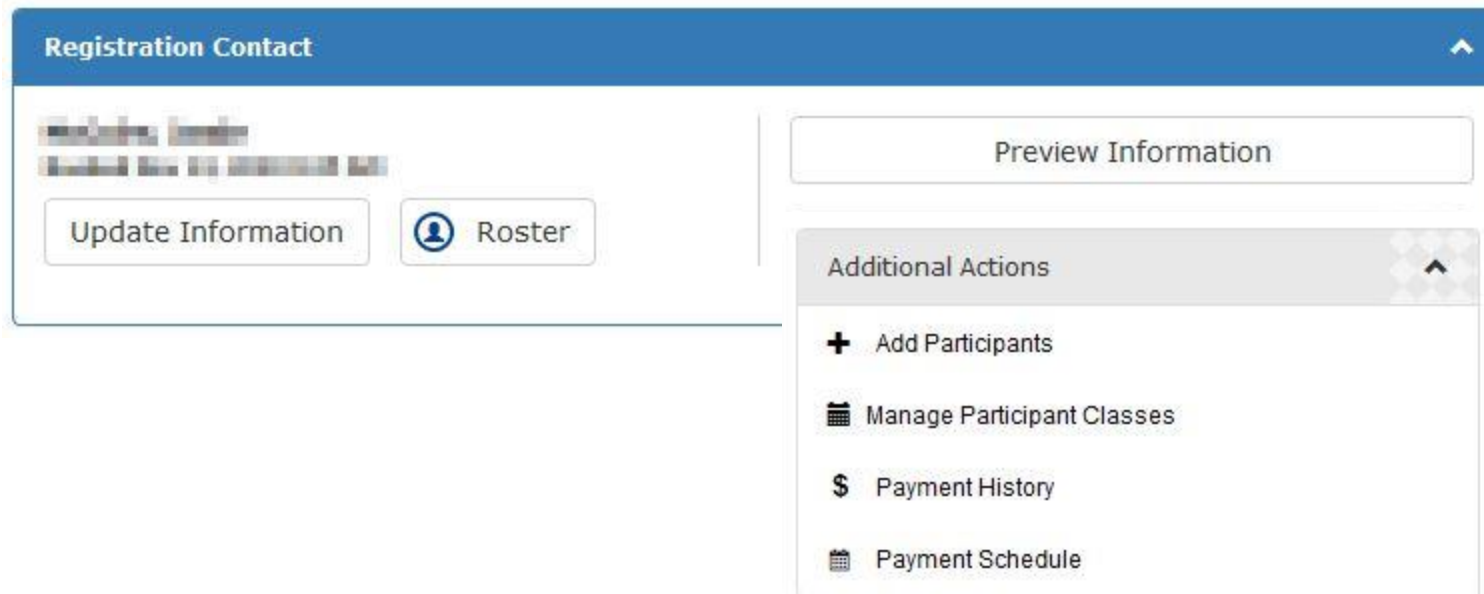
- Know how to access your unit's registration
 - Option 1: Confirmation Email Link
 - Option 2: Log in to your account
 - Option 3: Use "registration look up"
- Know who you are registering
 - What campers have committed?



HOW TO ADD CAMPERS TO YOUR REGISTRATION

Units should only add campers to their Unit registration when they are ready to pay for them.

1. As Unit Registration Contact, log in to your unit's registration
2. Select “additional actions”
3. Select “add participants”



HOW TO REGISTER SPLITTING ADULTS

If you have adults splitting the week (one attends the first half, the other attends the second half), register them as one full adult.

- Put one adult as the first name and the second adult as the last name.
- If you have more than two adults splitting, divvy them up as you see fit.

The screenshot shows a registration interface for "1 Adult". The name field contains "John Smith, Sam Scouter". Below the name is a box for pricing: "Regular Price:", "Early Discount:", and "Paid in Full:". An orange button labeled "Update Information" is positioned below the pricing box. At the bottom, the "First Name" is "Sam Scouter" and the "Last Name" is "John Smith". The "Unit Information" field is empty.

1 Adult	
John Smith, Sam Scouter	
<div>Regular Price: Early Discount: Paid in Full:</div>	
<button>Update Information</button>	
First Name	Sam Scouter
Last Name	John Smith
Unit Information	

UNIT CAMP FINANCES

There are two common ways that Units use to pay for camp – unit accounts and parent/guardian payments.

- **Unit Account**
 - Payments are collected from parents / guardians by the unit and placed in a unit bank account.
The Unit Registration Contact and/or Treasurer pays for all camp costs using the Unit account.
- **Parent / Guardian Payment**
 - The Unit Registration Contact facilitates payments through registration at a Unit Meeting (e.g., parents take turns on one laptop entering their Scout's information and paying via credit card) OR
 - Use of the Parent Portal

PARENT PORTAL

The “Parent Portal” is a feature on our registration platform (Black Pug) that allows unit leaders to grant parents limited access to manage their Scout’s registration. This includes:

- Adding their Scout to your unit’s registration
- Editing their Scout’s registration (e.g., adding dietary restriction information)
- Make payments for their Scout
- Sign up for Merit Badge selection (Scouts BSA only)
- Partial bookings

ENABLE YOUR PARENT PORTAL

Once the parent portal is enabled, parents can use specific login credentials to view their Scout's information and complete tasks assigned to them by their unit leader.



1. As Unit Registration Contact, log in to your unit's 2026 registration
2. Once in your registration, click on the “more” button and select “parent portal”

ENABLE YOUR PARENT PORTAL

Once the parent portal is enabled, parents can use specific login credentials to view their Scout's information and complete tasks assigned to them by their unit leader.

Week 1 – 2026 Camp Ross

Contact Participants Payment More

Parent Portal is an **optional** feature that allows you (the registration contact) to provide your parents with access to ju registration, to make payments and complete data entry. [Here is how it works:](#)

[Parent Portal FAQ](#)

☒ Use Parent Portal. Use the following reports to distribute parent login credentials.

Parent Portal Credentials

Parent Portal Credentials (EXCEL)

☐ Prevent parents from making payments or seeing event fees.

☐ Allow Parent Portal class selection.

If unchecked, parents will be able to view class and merit badge selections but will not be able to change them.

Want an email showing payment and data-entry status? Use the checkboxes below to pick your day(s).

☐ Sun ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat

3. Once in the parent portal set up page, click the “use parent portal” check box.
4. To generate the login information, click on “parent portal credentials.” This will create a paper with access instructions to give to parents.
5. For Scouts BSA resident camp units, select “allow Parent Portal class selection” to allow parents to assist in selecting merit badge classes for their Scout (occurs on March 31).

PARENT PORTAL REMINDERS

Keep in mind the following information as we get into the spring!

- **Free adults – don't overpay!**
 - If using Parent Portal, book your free adults before giving out credentials.
- **Free adults – it's a ratio discount!**
 - You get free adults based on the number of booked Scouts.
- **Partial bookings**
 - Making a full payment for Scout A, but still waiting to collect funds for Scout B? Is the system charging for both? Flip on the Parent Portal switch.

FUNDING YOUR CAMP ADVENTURE

POPCORN PROGRAM

As NCAC's primary Unit fundraising program, the Popcorn Program provides the opportunity to generate enough revenue to financially support a Scout's Scouting program for the entire year.

Receive a free week at an NCAC camp is you sell \$4,000 in product!

Visit www.ncacscouting.org/popcorn to learn more.

Note: This program ends Dec. 15th.

CAMP CARDS FUNDRAISER

Camp Cards is a risk-free unit sales project where all Scouts can earn their way to camp for the 2026 year. Each \$10 Camp Card provides purchasers with access to thousands of coupons, with the Unit receiving between 50 – 70% commission.

Attend the Camp Card Interest Webinar on January 8, 2026 at 7:00 pm!

Visit www.ncacscouting.org/camp-cards to learn more!

FINANCIAL AID / CAMPERSHIPS

We believe that no youth should be turned away from the opportunity to attend summer camp. National Capital Area Council provides financial aid up to 50% of the cost of camp.

Visit www.ncacscouting.org/financial-support to learn more.

FINANCIAL AID / CAMPERSHIPS

We believe that no youth should be turned away from the opportunity to attend summer camp. National Capital Area Council provides financial aid up to 50% of the early bird cost of camp.

- To apply for a “campership”, visit the financial support page on www.ncacscouting.org.
 - To apply for a campership at the Goshen Scout Reservation, select the applicable Resident Camp experience at Goshen on the financial assistance request form
 - “NCAC Cub Scout Resident Camp at Goshen”
 - “NCAC Scouts BSA Resident Camp at Goshen”
 - “NCAC Lenhok’sin High Adventure Camp at Goshen”
 - Recipients will receive an initial confirmation email of program status. A follow up email with a voucher code will be sent in mid-March.



APPLYING A POPCORN VOUCHER OR CAMPERSHIP

Recipients of the “free week of camp” incentive through the NCAC popcorn program and recipients of an NCAC Campership will receive a voucher code to be applied to their registration.

- Recipients of a Popcorn Voucher or Campership will receive an email with a voucher code to be applied to the individual camper’s registration
- Apply your Scout’s voucher code in the “Popcorn Voucher” or “Campership Voucher” field, as seen below
 - Voucher code will validate based on camper name. The camper’s name must appear on their camp registration as it does on their voucher.



If you have a Voucher Code, enter it in the appropriate field below. The name of the camper must exactly match the voucher for the code to work.

Popcorn Vouchers 2024-2025



THANK YOU!

Goshen Scout Reservation

Scouting America National Capital Area Council
www.gotogoshen.org | www.ncacscouting.org